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30 November 1965

MEMORANDUM FOR: Acting Director of Training

SUBJECT : Vietnam Orientation Seminar #2

REFERENCE : Memo for DTR, subject Vietnam Orientation Seminar #1, from [REDACTED] dtd. 29 Nov. 1965

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1. The second Vietnam Orientation Seminar (VOS) is scheduled to take place from 13 through 17 December 1965. For this next running the course content and method of presentation will remain essentially the same as Vietnam Orientation Seminar #1 (Ref.).

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2. On 29 November 1965 [REDACTED] received a call from [REDACTED] [REDACTED] said that he would like us to consider increasing the class number to [REDACTED] students. Evidently for this running the Desk plans to bring in ten individuals from JMWAVE and ten "PM CTs". VOS #2 is scheduled to take place in GA-13 and can accommodate up to forty students without tables. This additional number will present some problems in the assembly of extra kits as well as providing adequate safe space. However, I think we can accommodate the extra number but I would strongly recommend that we limit the group to a maximum of forty for future presentations.

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3. [REDACTED] also stated that the present Chief of Station, Saigon, Mr. Jorgensen is scheduled to arrive at Headquarters on 9 December and will probably be present during the running of VOS #2. [REDACTED] suggested that we try to work [REDACTED] in the program. I heartily concur. However, I would like to leave the exact time for his appearance open knowing that he will be a very busy man. [REDACTED] also said that [REDACTED] Chief of Station designee for Saigon, will be present for parts of VOS #2.

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Although I do not know exactly what [REDACTED] could add to the program, I certainly believe that he should be introduced to the group at some stage.

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4. In his conversation with [REDACTED] said that [REDACTED] (phon) had just returned to Headquarters from Saigon and should be added to the program. I thoroughly concur. The only way we can keep the Vietnam Orientation Seminar interesting and up-to-date is by keeping track of recent returnees from Saigon and adding them to the program.

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5. I have one additional recommendation which I have discussed with [REDACTED]. It will probably not be possible to implement this idea until the January running. I believe at some point near the end of the week the students should be split into small groups based on their future assignments and/or specialities (e.g. FI, CI, CA). The groups would meet with the specialists from the Division and/or Branch and discuss specific programs at the Saigon Station. The DDI and DCS students--if there are any--could meet with their opposite numbers (e.g. reports officers and support officers from the Branch and/or Division). While preserving the necessary compartmentation, this would give each student a much better idea about his future job and permit him to ask specific questions.

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[REDACTED]
Chief, Headquarters Training/TR

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cc: CH/OS/TR
C/OS/TR
AUTB
DDP/TRG
C/TE